



Gallang Education & Training (GET) RTO# 40564

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📍 57 Southgate Avenue, Cannon Hill QLD 4170

GET Student Privacy Policy

Gallang Education & Training is committed to protecting the privacy of students and prospective students. We comply with the **Privacy Act 1988 (Cth)**, the **Australian Privacy Principles (APPs)**, and the **2025 Standards for Registered Training Organisations (RTOs)**.

What Information We Collect from you as a student of Gallang Education & Training

We collect personal information necessary to provide education and training services, including:

- Personal and contact details
- Previous studies relating to course, experience & skills
- Enrolment and course information
- Assessment results and progress
- Unique Student Identifier (USI)
- Financial and funding information
- Workplace details (where applicable)

Why We Collect these information

Your information is used to:

- Enrol you in training and assessment
- Deliver nationally recognised training
- Issue qualifications or statements of attainment at the end of your studies
- Meet reporting and regulatory requirements
- Communicate important course information

Disclosure

We may disclose information to:

- ASQA and government agencies (including NCVER)
- The Student Identifiers Registrar
- Funding bodies
- Employers or host workplaces
- Third-party service providers under confidentiality agreements

We do not sell or rent personal information.

Security

Student records are securely stored using **aXcelerate** and protected through access controls and confidentiality procedures. All your personal details and files are securely locked at all times and are only accessed by authorised RTO Staff.

Access & Complaints

Students may request access to or correction of their information at any time.

Privacy complaints can be made using the contact details below.

Contact:

✉ training@gallang.qld.edu.au
☎ 07 3899 5041 (Option 2)
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You cannot provide or request information on behalf of another student.